



**STRONCO**  
GROUP OF COMPANIES

# EXHIBITOR ORDER FORMS

**2012 EDIST Conference & Exhibition**  
**Hilton Markham Suites**  
**January 18 – 19, 2012**

Please fax or mail your order to:

1510-B Caterpillar Road, Mississauga ON, L4X 2W9

tel 905.270.6767

fax 905.270.6771

toll free 800.665.2621

[www.stronco.com](http://www.stronco.com)

# General Information

Welcome to Stronco!

We are pleased to be appointed Official Service Contractor for **2012 EDIST Conference & Exhibition**.

Our goal is to make your exhibiting experience easy, pleasant and an unparalleled success.

Whatever your exhibiting needs, we have the products and services to give you a professional appearance and increased visibility. The following products and services are available for your event:

- Ø **Exhibit Rentals**
- Ø **Installation & Dismantling Labour**
- Ø **Carpet & Underpadding**
- Ø **Tables**
- Ø **Furnishings**
- Ø **Plants**
- Ø **Signs & Graphics**
- Ø **In-Booth Forklift Services**
- Ø **Material Handling Services**
- Ø **Advance Show Receiving**
- Ø **Transportation Services**
- Ø **Customs Brokerage Services**

Please see the following order forms for more details.

## STRONCO EXHIBITOR SERVICES CENTRE

If you require assistance with your exhibiting needs or any of our products and services, please contact our Exhibitor Services Centre at 800-665-2621.

Thank you for your business! We hope you have a successful show.

# Payment Policy Information Sheet

## DISCOUNT PRICE DEADLINE DATE

To take advantage of discounted pre-show pricing listed on the order forms, we must receive your order and payment by the deadline date specified on the order form.

Orders without payment cannot be processed until payment is received and will be charged the after deadline date prices.

## METHOD OF PAYMENT

**All orders must be paid in full prior to delivery.**

You must complete a **CREDIT CARD AUTHORIZATION FORM** if you are paying by cheque, or ordering any of the following services:

- ∅ Material Handling
- ∅ Advance Show Receiving
- ∅ Installation & Dismantle Labour Services
- ∅ In-Booth Forklift Service
- ∅ Plan to have your representative order services on-site

Payment can be made by Visa, MasterCard, American Express, Cheque or Bank Wire Transfers.

We do not accept cheques on-site.

## THIRD PARTY BILLING

If you would like to arrange for an exhibit house or other agent to manage and order services on your behalf, they may make payment arrangements with us. The exhibiting company is ultimately responsible for all charges incurred on their behalf if payment is not made by the third party.

## CANCELLATION POLICY

A 70% refund will be allowed on all written cancellations received 7 days prior to show set-up, excluding display rentals and signage.

No refunds will be given on signage and graphics once they are produced.

All claims and discrepancies must be settled prior to show closing. No adjustments or refunds will be given for items cancelled after the stated cancellation period.

# Online Ordering Information Sheet



Stronco is pleased to make our online ordering service available for the upcoming:

2012 EDI ST Conference & Exhibition  
Hilton Markham Suites  
January 18 – 19, 2012

To place your order online, view the show schedule or print order forms, go to **[www.stroncoonline.com](http://www.stroncoonline.com)**.

In order to protect your privacy and restrict access to exhibitors in this event we have assigned the following show code to this event:

**Show Code:** 30221124

**To place online orders you will be required to enter your Show Code and Booth Number.**

If you have not registered on our online ordering system before, you must complete the registration process.

Once you have registered your information in our Online Ordering System you will not be required to register again to place online orders for future events serviced by Stronco.

If you need assistance with our online ordering system, please contact our Exhibitor Services Centre at 800-665-2621.

J21124  
11-29-10

# Credit Card Authorization

<b>SHOW</b>	<b>2012 EDIST Conference &amp; Exhibition</b>	<b>DEADLINE DATE</b>	<b>January 3, 2012</b>
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

COMPANY INFORMATION					
COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
CONTACT		TITLE		EMAIL	
TEL		EXT		FAX	

## IMPORTANT

**This form must be filled out if:**

1. You are paying by cheque
2. Your representative will be placing any orders onsite
3. You are ordering Material Handling, Advance Receiving, Installation & Dismantle Labour, In-Booth Forklift Services, Transportation Services or Customs Brokerage Services

## CREDIT CARD INFORMATION

I understand that Stronco will use this authorization to charge any outstanding fees upon show closing to the credit card listed below. These include funds related to any unpaid or outstanding balance due to STRONCO, an NSF cheque, show site orders placed by your representative, material handling and advance shipment overages, installation and dismantle labour charge adjustments and transportation and customs brokerage service adjustments.

VISA   
  MC   
  AMEX   
  CORPORATE CARD   
  PERSONAL CARD

\_\_\_\_\_  
 CARD NUMBER \_\_\_\_\_  
 EXPIRY DATE

CARDHOLDER \_\_\_\_\_

SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

BILLING ADDRESS \_\_\_\_\_  
 (If different from above) \_\_\_\_\_

EMAIL \_\_\_\_\_ TEL \_\_\_\_\_ FAX \_\_\_\_\_

**Cheques will not be accepted without this authorization.**  
 If this form is not completed, onsite orders must be paid in full prior to delivery.

J21124  
 06-02-09  
 Rev 01-04-11



# Advance Show Receiving Information Sheet

## IMPORTANT – PLEASE READ CAREFULLY

### BENEFITS OF ADVANCE SHIPPING:

- Ø Storage of materials for up to 30 days prior to show
- Ø Priority delivery of shipment to your booth prior to start of exhibitor move-in
- Ø Saves you valuable time and additional costs during set-up

### SERVICE INCLUDES:

- Ø Receive shipment at the warehouse up to 30 days in advance of show (any items stored beyond 30 days will incur additional charges)
- Ø Provide inventory count and record any visual damage
- Ø Deliver materials to show site
- Ø Unloading of shipment and delivery to booth
- Ø Removing of empty containers from booth to designated storage area (may be off-site)
- Ø Return of empty containers to booth after show closing
- Ø Loading of shipment from booth to carrier of choice

### ESTIMATING CHARGES:

- Ø Charges are based on weight of shipment and are charged per hundred weight (CWT) and rounded up to the nearest hundred. Minimum per shipment may apply. See enclosed Advance Show Receiving Order Form.
- Ø All shipments must be accompanied with a Certified Weight Ticket. Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges are estimates only and will be adjusted according to weight tickets.
- Ø A \$50 surcharge will apply if shipment has to be weighed.
- Ø Off target shipments will be charged an additional 30% to the applicable CWT rate.
- Ø A surcharge will apply if advance freight is received after the published deadline date for shipments to arrive in the warehouse.
- Ø A surcharge may apply if shipments are received with incomplete information.

### NOTE:

- Ø All shipments must be properly labeled including booth number. Labels must be on each item shipped.
- Ø To avoid additional charges, ensure all shipments are in crates or on skids.
- Ø Collect shipments will not be accepted by the warehouse.
- Ø **Shipments are accepted in the warehouse Monday to Friday between 8:00 a.m. and 4:00 p.m.**

### SHIPMENT DEFINITIONS

CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRATED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

### SHIPMENT WEIGHTS

If no weight ticket is provided, Stronco's weight estimates are final and binding when shipment is received in the warehouse. Shipments may be calculated by Stronco using cubic weight (dimensional weight) or actual shipment weight (pounds) for billing purposes.

### INSURANCE

Shipments should be adequately insured by the exhibitor for coverage when out of care, custody and control of Stronco.

### LIABILITY

Stronco will not be held responsible for concealed damage upon delivery to advance warehouse, or damage or loss of merchandise after delivery to booth, before or during installation time, or at conclusion of show prior to delivery to common carrier. Stronco will not be responsible for damages while handling loose or inadequately packed exhibit materials. The condition, count, and contents of the materials at the time of removal will be final and binding. Stronco reserves the right to alter the exhibitor's bill of lading to reflect the actual condition, count, and contents at the time of removal. Stronco will not be responsible for failure or delay in performing service when delay is caused by strike, labour stoppage or any other cause unavoidable or beyond Stronco's control. Stronco's liability is limited to \$0.30 per pound per article, to a maximum of \$30.00 per article and \$150 per shipment. Values exceeding this limitation should be insured by the shipper.

**ALL ORDERS MUST BE ACCOMPANIED WITH AN ADVANCE RECEIVING ORDER FORM AND PAYMENT.**

# Advance Show Receiving Order Form

<b>Shipments are accepted from</b>	<b>December 19, 2011</b>
<b>No shipments will be accepted in our advance warehouse on or after</b>	<b>January 12, 2012</b>

<b>SHOW</b>	2012 EDIST Conference & Exhibition			<b>DEADLINE DATE</b>	January 5, 2012	
<b>LOCATION</b>	Hilton Markham Suites			<b>SHOW DATES</b>	January 18 – 19, 2012	
<b>COMPANY</b>				<b>BOOTH #</b>		
<b>ADDRESS</b>						
<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL/ ZIP</b>		
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>		
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>		

**\*\*CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE\*\***

RATES								
Shipments are accepted in the warehouse Monday to Friday between 8:00 a.m. and 4:00 p.m.			SHIPMENTS RECEIVED ON OR BEFORE DEADLINE DATE			SHIPMENTS RECEIVED AFTER DEADLINE DATE		
TIME			PRICE PER CWT					
Note: Rates are based on show move-in/move-out times. If your move-in or move-out time fall during overtime hours, overtime rate will apply.			CRATED	UNCRATED	SPECIAL HANDLING	CRATED	UNCRATED	SPECIAL HANDLING
REGULAR TIME	Mon - Fri	8:00 am – 4:00 pm	<b>\$72.00</b>	<b>\$100.00</b>	<b>\$112.00</b>	<b>\$88.50</b>	<b>\$116.50</b>	<b>\$128.50</b>
OVERTIME	Mon – Fri Sat – Sun Holidays	Before 8:00 am or after 4:00 pm All day All day	<b>\$87.00</b>	<b>\$115.00</b>	<b>\$127.00</b>	<b>\$103.50</b>	<b>\$131.50</b>	<b>\$143.50</b>
<b>MINIMUM CHARGE</b>		The minimum charge applies to each shipment and is not cumulative on multiple shipments.						<b>\$ 204.00</b>
<b>ON-SITE ORDERS</b>		A 25% surcharge will be applied to on-site orders.						
<b>OFF-TARGET SHIPMENTS</b>		A 30% surcharge will be applied to off-target shipments.						

CALCULATION (when recording weight, round up to the nearest 100 lbs or minimum, whichever is greater)				
DESCRIPTION <small>(see material handling information sheet for definitions of shipments)</small>	WEIGHT (LBS)	CWT	RATE <small>(see applicable rates above)</small>	ESTIMATED TOTAL <small>(Final total will be adjusted according to shipment weight)</small>
CRATED/SKIDDED SHIPMENT	_____ ÷ 100 = _____	x	\$ _____	= _____
UNCRATED SHIPMENT	_____ ÷ 100 = _____	x	\$ _____	= _____
SPECIAL HANDLING SHIPMENTS	_____ ÷ 100 = _____	x	\$ _____	= _____
<p>Note: Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges above are estimates only and will be adjusted according to weight tickets. A \$50 surcharge will apply if shipment has to be weighed. Off target shipments will be charged an additional 30% to the applicable CWT rate.</p>				

PAYMENT							
<p>Note: You must complete a credit card authorization form if you are paying by cheque</p> <p> <input type="checkbox"/> VISA                        <input type="checkbox"/> MC                        <input type="checkbox"/> AMEX                        <input type="checkbox"/> CHQ                 </p> <p>                     _____                 </p> <p>CARD NUMBER <span style="float: right;">EXPIRY DATE</span></p> <p>I have read and understand the Terms &amp; Conditions of my agreement with Stronco <span style="float: right;">HST# R129612164</span></p> <p>CARD HOLDER _____ SIGNATURE _____ DATE _____</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="background-color: black; color: white;"><b>SUB TOTAL</b></td> <td style="width: 50px;"></td> </tr> <tr> <td style="background-color: black; color: white;"><b>13% HST</b></td> <td></td> </tr> <tr> <td style="background-color: black; color: white;"><b>TOTAL</b></td> <td></td> </tr> </table>	<b>SUB TOTAL</b>		<b>13% HST</b>		<b>TOTAL</b>	
<b>SUB TOTAL</b>							
<b>13% HST</b>							
<b>TOTAL</b>							
<p><b>TERMS &amp; CONDITIONS</b></p> <p>This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.</p> <ul style="list-style-type: none"> <li>Refunds will not be given on orders cancelled on-site.</li> <li>A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.</li> <li>All claims/discrepancies must be settled prior to show closing.</li> <li>No cheques will be accepted on-site.</li> </ul>							

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CWT-04-27-10+15/35

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 T: 905.270.6767 • F: 905.270.6771 • E: exhibitorservices@stronco.com  
 www.stronco.com



**SHIPPING LABELS - TO ADVANCE WAREHOUSE**

<b>A</b>	<b>ADVANCE WAREHOUSE</b>
	<b>EXHIBITION FREIGHT</b>

**FROM**

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**ADVANCED SHIPMENT**

**TO**

EXHIBITING COMPANY

BOOTH NUMBER

**2012 EDIST Conference & Exhibition**

SHOW

c/o <b>STRONCO LOGISTICS</b> <b>15 Strathearn Avenue</b> <b>Brampton, ON L6T 4P1</b>
--

**CERTIFIED WEIGHT TICKETS ARE REQUIRED FOR ALL SHIPMENTS**  
Warehouse receiving hours are Monday – Friday, 8:00 am – 4:00 pm

**CARRIER** \_\_\_\_\_

**NUMBER OF PIECES** \_\_\_\_\_ **OF** \_\_\_\_\_

**SHIPPING LABELS - DIRECT TO SHOW SITE**

<b>D</b>	<b>DIRECT TO SHOW SITE</b>
	<b>EXHIBITION FREIGHT</b>

**FROM**

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**DIRECT SHIPMENT**

**TO**

EXHIBITING COMPANY

BOOTH NUMBER

**2012 EDIST Conference & Exhibition**

SHOW

<b>Hilton Markham Suites</b> <b>8500 Warden Ave.</b> <b>Markham, ON</b> <b>L6G 1A5</b>
---

**CARRIER** \_\_\_\_\_

**NUMBER OF PIECES** \_\_\_\_\_ **OF** \_\_\_\_\_

# Material Handling Information Sheet

## **IMPORTANT – PLEASE READ CAREFULLY.**

Stronco has been appointed as the Official Material Handling Service Provider for this event.

### **MATERIAL HANDLING SERVICE INCLUDES:**

- ∅ Unloading of shipment and delivery to booth
- ∅ Removing of empty containers from booth to designated storage area (may be off-site)
- ∅ Return of empty containers to booth after show closing
- ∅ Loading of shipment from booth to carrier of choice

*\* This service includes move-in and move-out, whether fully or partially used*

Note: Transportation to and from show site is not included as part of this service.

### **ESTIMATING MATERIAL HANDLING CHARGES:**

- ∅ Material handling services are charged per hundred weight (CWT) and rounded up to the nearest hundred. A minimum charge of 200 lbs per shipment is applicable.
- ∅ All shipments must be accompanied with a Certified Weight Ticket. Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges are estimates only and will be adjusted according to weight tickets.
- ∅ A \$50 surcharge will apply if shipment has to be weighed.
- ∅ Off target shipments will be charged an additional 30% to the applicable CWT rate.

### **SHIPMENT DEFINITIONS**

CRATED/SKIDDED	Skidded materials or materials in a shipping container that can be unloaded at loading dock with no additional handling.
UNCRATED	Loose or pad-wrapped shipments; machinery without proper lifting bars or hooks.
SPECIAL HANDLING	Material that requires additional handling, including ground unloading, stacked or constricted space unloading, designated piece loading, alternate delivery location, loads mixed with pad wrapped material and shipments without proper delivery receipts.
SMALL PACKAGE	Shipment consisting of any number of pieces not exceeding a combined weight of 30 lbs, and is received collectively on the same day, from the same shipper and delivered by the same carrier.

# Material Handling Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>	<b>BOOTH #</b>
<b>ADDRESS</b>	
<b>CITY</b>	<b>PROV / STATE</b>
<b>CONTACT</b>	<b>POSTAL / ZIP</b>
<b>TEL</b>	<b>EMAIL</b>
	<b>EXT</b>
	<b>FAX</b>

**\*\*CREDIT CARD AUTHORIZATION FORM MUST BE SUBMITTED WITH THIS SERVICE\*\***

RATES					
TIME			PRICE PER CWT (200 lb minimum)		
			CRATED	UNCRATED	SPECIAL HANDLING
REGULAR TIME	Mon - Fri	8:00 am – 4:00 pm	\$52.00	\$65.00	\$75.00
OVERTIME	Mon – Fri Sat – Sun Holidays	Before 8:00 am or after 4:00 pm All day All day	\$66.00	\$80.00	\$94.00
ON-SITE ORDERS	A 25% surcharge will be applied to on-site orders.				
OFF-TARGET SHIPMENTS	A 30% surcharge will be applied to off-target shipments.				
<b>NOTE: If your move-in or move-out fall during overtime hours, overtime rate will be applied.</b>					

## CALCULATION (when recording weight, round up to the nearest 100 lbs or minimum (200 lbs), whichever is greater)

DESCRIPTION <small>(see material handling information sheet for definitions of shipments)</small>	WEIGHT (LBS) <small>(200 lbs minimum)</small>	CWT	RATE <small>(see applicable rates above)</small>	ESTIMATED TOTAL <small>(Final total will be adjusted according to shipment weight)</small>
CRATED/SKIDDED SHIPMENT	_____ ÷ 100 =	_____	x \$ _____	= _____
UNCRATED SHIPMENT	_____ ÷ 100 =	_____	x \$ _____	= _____
SPECIAL HANDLING SHIPMENTS	_____ ÷ 100 =	_____	x \$ _____	= _____
<small>Note: Unless crated and uncrated shipments are separated and clearly identified on individual bills of lading with separate weight tickets, Stronco will charge the entire shipment at the uncrated rate. Charges above are estimates only and will be adjusted according to weight tickets. A \$50 surcharge will apply if shipment has to be weighed. Off target shipments will be charged an additional 30% to the applicable CWT rate.</small>				
	<b>WEIGHT (LBS)</b>	<b>QTY</b>	<b>RATE</b> <small>(per shipment)</small>	<b>TOTAL</b>
SMALL PACKAGE (not to exceed 30 lbs)			<b>\$63.00</b>	

PAYMENT							
<small>Note: You must complete a credit card authorization form if you are paying by cheque</small>							
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 80%;"><b>SUB TOTAL</b></td> <td></td> </tr> <tr> <td><b>13% HST</b></td> <td></td> </tr> <tr> <td><b>TOTAL</b></td> <td></td> </tr> </table>	<b>SUB TOTAL</b>		<b>13% HST</b>		<b>TOTAL</b>	
<b>SUB TOTAL</b>							
<b>13% HST</b>							
<b>TOTAL</b>							
<table style="width: 100%;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">CARD NUMBER</td> <td style="width: 50%; border-bottom: 1px solid black;">EXPIRY DATE</td> </tr> </table>	CARD NUMBER	EXPIRY DATE	<small>HST# R129612164</small>				
CARD NUMBER	EXPIRY DATE						
I have read and understand the Terms & Conditions of my agreement with Stronco							
CARD HOLDER _____ SIGNATURE _____	DATE _____						
<b>TERMS &amp; CONDITIONS</b> <small>This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.</small>	<ul style="list-style-type: none"> <li>Refunds will not be given on orders cancelled on-site.</li> <li>A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.</li> <li>All claims/discrepancies must be settled prior to show closing.</li> <li>No cheques will be accepted on-site.</li> </ul>						

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CWT-04-27-10+15/35

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 www.stronco.com



# Labour Service Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012
<b>COMPANY</b>			
<b>ADDRESS</b>			
<b>CITY</b>	<b>PROV / STATE</b>	<b>POSTAL/ ZIP</b>	
<b>CONTACT</b>	<b>TITLE</b>	<b>EMAIL</b>	
<b>TEL</b>	<b>EXT</b>	<b>FAX</b>	

**\*\*CREDIT CARD AUTHORIZATION MUST BE SUBMITTED WITH THIS SERVICE\*\***

- Labour rates are charged per labourer per hour in half hour increments.
- A minimum charge of one hour per labourer is applicable.
- If Stronco supervision is required, add 25% to the total labour cost (minimum charge \$25).
- A 25% surcharge is applicable on onsite orders.

RATES			
<b>REGULAR TIME</b>	Mon - Fri	8:00 a.m. – 4:00 p.m.	\$80.50 / hour / man
<b>OVERTIME</b>	Mon – Fri	4:00 p.m. – 6:00 p.m.	\$120.75 / hour / man
	Sat – Sun	8:00 a.m. – 4:00 p.m.	
<b>DOUBLE TIME</b>	Mon – Fri	After 6:00 p.m.	\$161.00 / hour/ man
	Sat – Sun	After 4:00 p.m.	
	All Holidays		

<b>INSTALLATION LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***</b>			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____	_____ x _____ = _____	_____ = \$ _____	<b>Total</b>
<b>No of People Required</b>	<b>Hours Per Person</b>	<b>Total Hours</b>	<b>Rate</b>
<b>SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)</b>			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Exhibitor Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25% (\$25 min)
<b>DELIVERY INFORMATION</b>			
Carrier _____	Delivery Date _____	Delivery Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.
<b>EXHIBIT INFORMATION</b>			
Set up drawings/photos required: <input type="checkbox"/> YES <input type="checkbox"/> NO	Set up drawings/photos attached: <input type="checkbox"/> YES <input type="checkbox"/> NO		

<b>DISMANTLE LABOUR ***Exhibitor must report to Stronco Service Desk to receive labour***</b>			
Date Required _____	Start Time Required _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.	
_____ x _____ = _____	_____ x _____ = _____	_____ = \$ _____	<b>Total</b>
<b>No of People Required</b>	<b>Hours Per Person</b>	<b>Total Hours</b>	<b>Rate</b>
<b>SUPERVISION (Note: If Exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco Service Desk.)</b>			
<input type="checkbox"/> Exhibitor Supervised <small>*Exhibitor must be present to supervise</small>	Contact Name _____	<input type="checkbox"/> Stronco Supervised <small>*Exhibitor does not need to be present</small>	\$ _____ Add 25% (\$25 min)
<b>PICK-UP INFORMATION</b>			
Carrier _____	Pick-up Date _____	Pick-up Time _____	<input type="checkbox"/> A.M. <input type="checkbox"/> P.M.

<b>PAYMENT</b>			
Note: You must complete a credit card authorization form if you are paying by cheque.			
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ			
CARD NUMBER	EXPIRY DATE		
I have read and understand the Terms & Conditions of my agreement with Stronco.			HST# R129612164
CARD HOLDER _____	SIGNATURE _____	DATE _____	
<b>TERMS &amp; CONDITIONS</b> <small>This order is placed with the specific understanding that we hereby release STRONCO DESIGNS INC, its employees and/or agents from all liability for loss, theft and/or damage of or to our merchandise and property, no matter how caused, and that we have insured all such properties being handled. This charge is only for duration of show, any shipments brought back to our warehouse will be subject to charges.</small>		<small>• No cheques will be accepted on-site.                      • If exhibitor is supervising labour, the Exhibitor must check labour in and out at the Stronco service desk.                      • Stronco reserves the right to change Labourers and/or rates as shifts change.                      • All claims/discrepancies must be settled within one week of show closing.                      • Uncancelled labour will be charged a minimum fee of 1 hour per labourer.                      • Actual totals and amounts will be adjusted according to final hours.</small>	

J21124  
04-27-10+15/35





# Show Special Order Form

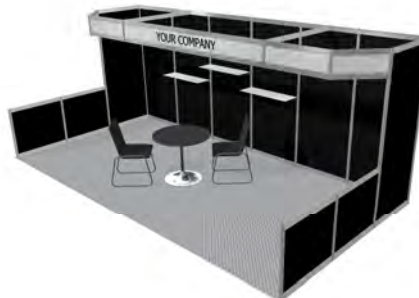
<b>SHOW</b>	2012 EDIST Conference & Exhibition		<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites		<b>SHOW DATES</b>	January 18 – 19, 2012
<b>COMPANY</b>			<b>BOOTH #</b>	
<b>ADDRESS</b>				
<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL/ ZIP</b>
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>

## MX1010 – 10'x10'



- Attractive brushed aluminum structure with your choice of panel colour
- 3 - shelves
- 10' x 10' carpet
- 2 – side chairs
- Pedestal table
- Company ID sign (logo extra)

## MX1020 – 10'x20'



- Attractive brushed aluminum structure with your choice of panel colour
- 6 - shelves
- 10' x 20' carpet
- 2 – side chairs
- Pedestal table
- Company ID sign (logo extra)

**\*All packages include delivery, installation and dismantling.**

QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
	MX1010 - 10' x 10'	\$1,027.00	\$1,387.00	
	MX1020 - 10' x 20'	\$1,540.00	\$2,079.00	
	Add company logo to ID sign	\$75.00	\$102.00	
	Customize your exhibit package with black aluminum structure - ADD	\$184.00	\$249.00	

Identification sign to read:

Choose Vinyl Colour for Sign: \_\_\_\_\_ Choose Panel Colour:  Blue Fabric  Grey Fabric  White PVC

Choose Carpet Colour:  Blue  Grey  Red  Gold

Please have a representative call to discuss custom graphics or logos

### PAYMENT \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque

VISA  MC  AMEX  CHQ

\_\_\_\_\_  
CARD NUMBER

\_\_\_\_\_  
EXPIRY DATE

<b>SUB TOTAL</b>	
<b>13% HST</b>	
<b>TOTAL</b>	

I have read and understand the Terms & Conditions of my agreement with Stronco

HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

#### TERMS & CONDITIONS

- All orders must be paid in full 7 days prior to show set-up.
- All prices are for the duration of the show, unless otherwise stated.
- No cheques will be accepted on-site.
- All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date.
- If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.

- Refunds will not be given on orders cancelled on-site.
- A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.
- All claims/discrepancies must be settled prior to show closing.
- If no colour is indicated, Stronco will make the selection on your behalf.
- Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.

## *Make an impact &* still make budget

We know planning for a trade show can be overwhelming. We also know that being visible and easy to find on a crowded floor is the key to a successful show. We have a system that meets your needs and your budget to make you stand out in the crowd. STRONCO offers a wide range of modular exhibit options, all geared towards giving you a professional appearance and increased visibility on the show floor, at a reasonable price.

### Model #1 (10' x 10')

---

- Choice of Wall Panel Colour
- Company ID Sign
- Carpet



### Model #2 (10' x 10')

---

- Choice of Wall Panel Colour
- 3 Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



### Model #3 (10' x 10')

---

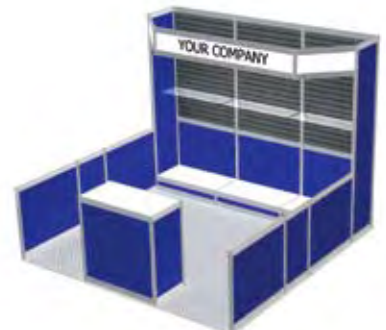
- Choice of Wall Panel Colour
- 3 Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



### Model #4 (10' x 10')

---

- Choice of Wall Panel Colour
- 3 Slatwall Upper Panels
- 3 Clear Acrylic Shelves
- Company ID Sign
- 1 Lockable Storage Counter, 41" High
- Carpet



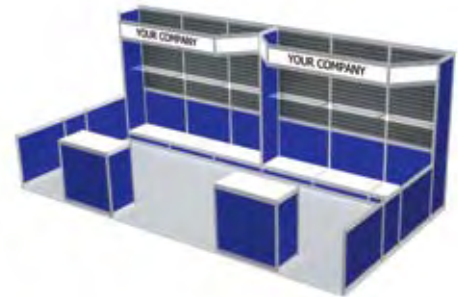
## Model #5 (10' x 20')

- Choice of Wall Panel Colour
- 6 Shelves
- 2 Company ID Signs
- 2 Lockable Storage Counters, 41" High
- Carpet



## Model #6 (10' x 20')

- Choice of Wall Panel Colour
- 6 Slatwall Upper Panels
- 6 Clear Acrylic Shelves
- 2 Company ID Signs
- 2 Lockable Storage Counters, 41" High
- Carpet



## Model #7 (10' x 20')

- Choice of Wall Panel Colour
- 1 Company ID Sign
- 2 Built-in Counters with Storage
- 2 Lockable Storage Counters, 41" High
- Carpet



## Model #8 (10' x 20')

- Choice of Wall Panel Colour
- 2 Company ID Signs
- 4 Slatwall Panels
- Lockable Storage
- 2 Glass Tower Displays
- Carpet



### Panel Colours



White Hardwall

Grey Fabric

Blue Fabric

See order forms for details

### Slatwall Colours Models # 4, 6, 8



White

Grey

Black

All exhibit packages include rental, delivery, installation, and dismantling. Electrical & lighting requirements not included.

Like the concept, but looking for something a little bit different? One of our exhibit design experts would be happy to help make your vision a reality. Call them today at 905.270.6767.

# Exhibit Packages Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>	<b>BOOTH #</b>
<b>ADDRESS</b>	
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<b>TEL</b>	<b>EMAIL</b>
	<b>TITLE</b>
	<b>EXT</b>
	<b>FAX</b>

**ALL PACKAGES INCLUDE:**  
 Installation & Dismantling • Choice of Panel Colour • Choice of Carpet Colour • Company Identification Sign  
 \*Electrical and lighting requirements not included.

**EXHIBIT PACKAGES**

QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
	Model #1 – 10'x10'	\$ 755.00	\$ 1,020.00	\$
	Model #2 – 10'x10'	\$ 1,291.00	\$ 1,743.00	\$
	Model #3 – 10'x10'	\$ 1,291.00	\$ 1,743.00	\$
	Model #4 – 10'x10'	\$ 1,501.00	\$ 2,027.00	\$
	Model #5 – 10'x 20'	\$ 1,989.00	\$ 2,686.00	\$
	Model #6– 10'x 20'	\$ 2,337.00	\$ 3,155.00	\$
	Model #7– 10'x 20'	\$ 2,434.00	\$ 3,286.00	\$
	Model #8– 10'x 20'	\$ 3,062.00	\$ 4,134.00	\$

**PLEASE COMPLETE THE FOLLOWING:**

**CARPET COLOUR**  
 Red    Blue    Grey

**PANEL COLOUR**  
 White Hardwall    Blue Fabric    Grey Fabric

**SLATWALL COLOUR (for Models 4, 6 or 8)**  
 Black    Grey

**VINYL COLOUR FOR ID SIGN:**  
 Black    Grey    Green    Red    Blue

**IDENTIFICATION SIGN TO READ:**  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please have a representative call to discuss custom options

**PAYMENT** \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<b>SUB TOTAL</b>	
	<b>13% HST</b>	
	<b>TOTAL</b>	

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

**TERMS & CONDITIONS**  
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J21124  
04-27-10+15/35







# Display Tables, Carpet & Drapery

## Display Tables

### DRAPED TABLES

- 201 4' L x 24" W x 30" H
- 202 6' L x 24" W x 30" H
- 203 8' L x 24" W x 30" H

- 208 4' L x 24" W x 42" H
- 209 6' L x 24" W x 42" H
- 210 8' L x 24" W x 42" H



Actual colours may vary slightly.

Draped tables include white vinyl top and pleated skirt on three sides. Fourth side draping can be added. See order form for details.



### UNDRAPED TABLES

- 205 4' L x 24" W x 30" H
- 206 6' L x 24" W x 30" H
- 207 8' L x 24" W x 30" H

- 212 4' L x 24" W x 42" H
- 213 6' L x 24" W x 42" H
- 214 8' L x 24" W x 42" H

Undraped tables include white vinyl top.



## Drapery

We offer 3' high, 8' high and 12' high drape in a variety of colours. See order form for available colours.



Actual colours may vary slightly.

## Carpet

Our carpet is available in a variety of colours and sizes. Prices include delivery, installation and removal. Carpet underpad and visqueen covering are also available as additions. See order form for details.



Actual colours may vary slightly.

# Display Tables & Drapery Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>	<b>BOOTH #</b>
<b>ADDRESS</b>	
<b>CITY</b>	<b>PROV / STATE</b>
<b>CONTACT</b>	<b>POSTAL / ZIP</b>
<b>TEL</b>	<b>EMAIL</b>
	<b>EXT</b>
	<b>FAX</b>

### DRAPED TABLES – 30" HIGH Draped tables include white vinyl top and pleated skirt on three sides. Fourth side can be draped as an addition.

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
201		4'L x 24"W x30"H	\$ 59.00	\$ 80.00	\$
202		6'L x 24"W x30"H	\$ 75.00	\$ 102.00	\$
203		8'L x 24"W x30"H	\$ 89.00	\$ 121.00	\$
204		4 <sup>th</sup> Side Draped	\$ 28.00	\$ 38.00	\$

**Select Colour**

<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GOLD	<input type="checkbox"/> WHITE	<input type="checkbox"/> BLACK	<input type="checkbox"/> TEAL	<input type="checkbox"/> GREEN	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BURGUNDY	
<input type="checkbox"/> IVORY	<input type="checkbox"/> SILVER	<input type="checkbox"/> TAUPE							

### DRAPED TABLES – 42" HIGH Draped tables include white vinyl top and pleated skirt on three sides. Fourth side can be draped as an addition.

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
208		4'L x 24"W x42"H	\$ 82.00	\$ 111.00	\$
209		6'L x 24"W x42"H	\$ 96.00	\$ 130.00	\$
210		8'L x 24"W x42"H	\$ 111.00	\$ 150.00	\$
211		4 <sup>th</sup> Side Draped	\$ 33.00	\$ 45.00	\$

**Select Colour**

<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GOLD	<input type="checkbox"/> WHITE	<input type="checkbox"/> BLACK	<input type="checkbox"/> TEAL	<input type="checkbox"/> GREEN	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BURGUNDY	
<input type="checkbox"/> IVORY	<input type="checkbox"/> SILVER	<input type="checkbox"/> TAUPE							

### UNDRAPED TABLES - 30" HIGH Undraped tables include white vinyl top.

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
205		4'L x 24"W x30"H	\$ 30.00	\$ 41.00	\$
206		6'L x 24"W x30"H	\$ 30.00	\$ 41.00	\$
207		8'L x 24"W x30"H	\$ 30.00	\$ 41.00	\$

### UNDRAPED TABLES - 42" HIGH Undraped tables include white vinyl top.

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
212		4'L x 24"W x42"H	\$ 42.00	\$ 57.00	\$
213		6'L x 24"W x42"H	\$ 42.00	\$ 57.00	\$
214		8'L x 24"W x42"H	\$ 42.00	\$ 57.00	\$

### DRAPERY

QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
	3' High Drapery	\$ 7.00 /Lin Ft	\$ 10.00/ Lin Ft	\$
	8' High Drapery	\$ 8.00/Lin Ft	\$ 11.00/Lin Ft	\$
	12' High Drapery	\$ 9.00/Lin Ft	\$ 13.00/Lin Ft	\$

**Select Colour**

<input type="checkbox"/> RED	<input type="checkbox"/> BLUE	<input type="checkbox"/> GOLD	<input type="checkbox"/> WHITE	<input type="checkbox"/> BLACK	<input type="checkbox"/> TEAL	<input type="checkbox"/> GREEN	<input type="checkbox"/> PURPLE	<input type="checkbox"/> BURGUNDY
<input type="checkbox"/> IVORY	<input type="checkbox"/> SILVER	<input type="checkbox"/> BEIGE						

### PAYMENT \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque

<input type="checkbox"/> VISA	<input type="checkbox"/> MC	<input type="checkbox"/> AMEX	<input type="checkbox"/> CHQ
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	<b>SUB TOTAL</b>
	<b>13% HST</b>
	<b>TOTAL</b>

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<p><b>TERMS &amp; CONDITIONS</b></p> <ul style="list-style-type: none"> <li>• All orders must be paid in full 7 days prior to show set-up.</li> <li>• All prices are for the duration of the show, unless otherwise stated.</li> <li>• No cheques will be accepted on-site.</li> <li>• All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date.</li> <li>• If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.</li> </ul>	<ul style="list-style-type: none"> <li>• Refunds will not be given on orders cancelled on-site.</li> <li>• A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage.</li> <li>• All claims/discrepancies must be settled prior to show closing.</li> <li>• If no colour is indicated, Stronco will make the selection on your behalf.</li> <li>• Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.</li> </ul>
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J21124  
04-27-10+15/35



# Counters, Storage & Display Units

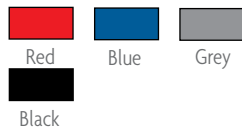
## Counters

**603** Counter Storage Unit, white  
42" H x 42" W x 18" D

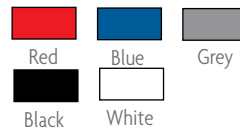


(inside view)

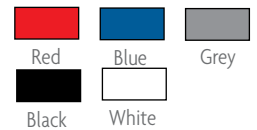
**803** Counter Storage Unit  
41" H x 41" W x 20" D



**804** Curved Storage Counter  
41" H x 60" W (approx.)



**801** U-Shaped Counter, open back  
41" H



## Computer Stands

**601** Computer Stand  
41" H



## Bag Stand Holder

**701** Bag Stand Holder



## Glass Showcases

**SH-C1** Glass Display Case  
(1/3 view)  
48" W x 24" D x 36" H



**SH-C2** Glass Display Case  
(Full view)  
48" W x 24" D x 36" H



**SH-F1** Tower Showcase  
with 3 glass shelves  
40" W x 16" D x 79" H



## Display Units

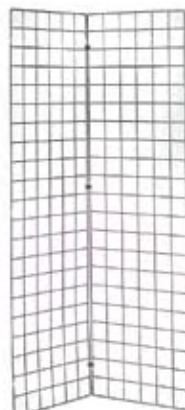
**702** Slatwall Shelving Unit  
8' H x 40" W



**704** Pegboard Shelving Unit  
8' H x 40" W  
Holes are 1/4" diameter, 3 shelves included.  
Hardware not included.



**703** Grid Panels\*  
2' x 7'-4" square grid



\*Sold as individual panels.  
Can be attached together in many configurations.

**802** 20" Square Pedestal  
36" H



# Counters, Storage & Display Units Order Form

SHOW	2012 EDIST Conference & Exhibition	DEADLINE DATE	January 3, 2012
LOCATION	Hilton Markham Suites	SHOW DATES	January 18 – 19, 2012

COMPANY				BOOTH #	
ADDRESS					
CITY		PROV / STATE		POSTAL/ ZIP	
CONTACT		TITLE		EMAIL	
TEL		EXT		FAX	

COUNTERS					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
603		Counter Storage Unit – 42”Hx42”Wx18”D, White only	\$ 125.00	\$ 169.00	\$
803		Counter Storage Unit – 41”Hx41”Wx20”D <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black	\$ 172.00	\$ 233.00	\$
804		Curved Storage Counter – 41”Hx60” <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> White	\$ 289.00	\$ 391.00	\$
801		U-Shaped Counter, open back – 41”H <input type="checkbox"/> Red <input type="checkbox"/> Blue <input type="checkbox"/> Grey <input type="checkbox"/> Black <input type="checkbox"/> White	\$ 394.00	\$ 532.00	\$

COMPUTER & BAG STANDS					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
601		Computer Stand – 41”H	\$ 128.00	\$ 173.00	\$
701		Bag Stand Holder	\$ 104.00	\$ 141.00	\$

GLASS SHOWCASES					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
SH-C1		Glass Display Case (1/3 view)	\$ 301.00	\$ 407.00	\$
SH-C2		Glass Display Case (full view)	\$ 344.00	\$ 465.00	\$
SH-F1		Tower Showcase	\$ 325.00	\$ 439.00	\$

DISPLAY UNITS					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
702		Slatwall Shelving Unit - 8’Hx40”W <input type="checkbox"/> Black <input type="checkbox"/> Grey <input type="checkbox"/> White	\$ 393.00	\$ 531.00	\$
704		Pegboard Shelving Unit – 8’Hx40”W	\$ 357.00	\$ 482.00	\$
703		Grid Panels – 2’x7’ (4” square grid)	\$ 75.00	\$ 102.00	\$
802		20” Square Pedestal – 36”H <input type="checkbox"/> Black <input type="checkbox"/> Grey <input type="checkbox"/> White <input type="checkbox"/> Blue <input type="checkbox"/> Red	\$ 128.00	\$ 173.00	\$

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***					
Note: You must complete a credit card authorization form if you are paying by cheque.				<b>SUB TOTAL</b>	
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ				<b>13% HST</b>	
				<b>TOTAL</b>	
CARD NUMBER			EXPIRY DATE		
I have read and understand the Terms & Conditions of my agreement with Stronco.					HST# R129612164
CARD HOLDER		SIGNATURE		DATE	
<b>TERMS &amp; CONDITIONS</b> • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.			• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco reserves the right to make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.		

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04-27-10+15/35

1510-B Caterpillar Road, Mississauga, ON L4X 2W9  
T: 905.270.6767 • F: 905.270.6771 • E: exhibitorservices@stronco.com  
www.stronco.com

**STRONCO**  
GROUP OF COMPANIES

# Accessories & Office Furnishings

## Accessories

301 Easel



302 Sign Holder, holds 22" x 28" sign



303 Draw Drum, clear acrylic



501 Acrylic Ballot Box 21" square x 36" H



309 Disposable Wastebasket



311 Bar Fridge



C-BA-7 Lit Stand, wire frame, double-sided with 8 pockets



304 Lit Stand, chrome base with 7 acrylic pockets



124 Coat Tree



113 Garment Rack, rolling



114 Garment Rack, stationary



123 Retractable Stanchion with black strap



## Office Furniture

C-OF-1 Desk 30" x 60"



C-OF-5 Bookshelf 72" H



C-OF-12 Meeting Table 42" round, black top



# Accessories & Office Furnishings Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
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<b>COMPANY</b>				<b>BOOTH #</b>	
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<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL / ZIP</b>	
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>	
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>	

## ACCESSORIES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
301		Easel	\$ 36.00	\$ 49.00	\$
302		Sign Holder	\$ 48.00	\$ 65.00	\$
303		Draw Drum, clear acrylic	\$ 75.00	\$ 102.00	\$
501		Acrylic Ballot Box – 21" square x 36"H	\$ 120.00	\$ 162.00	\$
309		Wastebasket	\$ 12.00	\$ 17.00	\$
311		Bar Fridge	\$ 190.00	\$ 257.00	\$
C-BA-7		Lit Stand - double-sided with 8 pockets	\$ 89.00	\$ 121.00	\$
304		Lit Stand – chrome base with 7 acrylic pockets	\$ 72.00	\$ 98.00	\$
124		Coat Tree	\$ 31.00	\$ 42.00	\$
113		Garment Rack, rolling	\$ 69.00	\$ 94.00	\$
114		Garment Rack, stationary	\$ 69.00	\$ 94.00	\$
123		Retractable Stanchion, with black strap	\$ 59.00	\$ 80.00	\$

## OFFICE FURNITURE

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
C-OF-1		Desk – 30"x60"	\$ 132.00	\$ 179.00	\$
C-OF-5		Bookshelf – 72"H	\$ 72.00	\$ 98.00	\$
C-OF-12		Meeting Table – 42" round, black top	\$ 146.00	\$ 198.00	\$

## PAYMENT \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque

VISA   
  MC   
  AMEX   
  CHQ

		<b>SUB TOTAL</b>	
		<b>13% HST</b>	
		<b>TOTAL</b>	

CARD NUMBER

EXPIRY DATE

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER  SIGNATURE  DATE

<b>TERMS &amp; CONDITIONS</b> • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.	• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco will make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.
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## Chairs

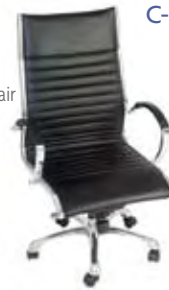
102 Side Chair, grey fabric



121 Steno Chair, grey fabric



C-OF-11 Ripple Back Leather Executive Meeting Chair



C-OF-13 Ripple Back Leather Sled Base Meeting Chair



112 Executive Chair, black leather



103 Executive Chair, black fabric



C-OF-16 Steno Chair, black fabric



## Stools

115 Drafting Stool, grey fabric  
116 Drafting Stool, black fabric



Black



106 Counter Stool, grey



117 Fan Back Stool, black leather  
109 Fan Back Stool, black fabric



110 Banana Stool, black leather



118 Wire Back Stool, grey fabric



C-BS-6 Black Leather Bar Stool  
C-BS-7 White Leather Bar Stool



White



C-BS-1 Chrome Frame Bar Stool, grey seat

C-BS-19 Chrome Frame Bar Stool, white seat

C-BS-20 Chrome Frame Bar Stool, black seat



White

Black



C-BS-2 Square Bar Stool, white seat, chrome legs

C-BS-3 Square Bar Stool, black seat, chrome legs

C-BS-18 Square Bar Stool, red seat, chrome legs



Red



White



C-BS-11 Hannah Bar Stool, white seat





## Bistro Tables

**111** Bistro Table, black  
30" diameter



**C-CRU-1** Bistro Table, black top,  
aluminum base  
30" diameter



**C-CRU-10** Round Brushed Aluminum  
Table, laminate top  
30" diameter



**C-CRU-3** Chrome Table,  
white plexi top  
24" x 24" sq.



## Pedestal Tables

**104** Round White Ped Table  
30" H



**105** Round White Ped Table  
18" H



**119** Round Ped Table,  
grey top, chrome stand  
30" H



**120** Round Ped Table,  
grey top, chrome stand  
18" H



## Coffee & End Tables

**C-CT-4** Black Glass Coffee Table, steel frame  
24" x 48"

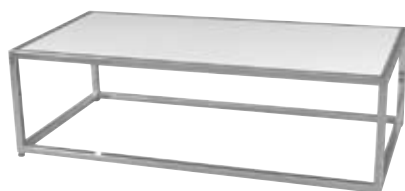


**C-CT-5** Round Chrome Coffee Table, white plexi top  
39" x 15"H

**C-CT-6** Round Chrome Coffee Table, black plexi top  
39" x 15"H



**C-CT-11** Chrome Coffee Table, white plexi  
24" x 48"



**C-ET-5** Black Glass End Table, steel frame  
24" x 24"



**C-ET-11** Round Chrome End Table, white plexi top  
24" x 18"

**C-ET-12** Round Chrome End Table, black plexi top  
24" x 18"

**C-ET-10** Chrome End Table, square, white plexi  
18" x 18"



# Tables Order Form

<b>SHOW</b>	<b>2012 EDIST Conference &amp; Exhibition</b>	<b>DEADLINE DATE</b>	<b>January 3, 2012</b>
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>				<b>BOOTH #</b>	
<b>ADDRESS</b>					
<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL / ZIP</b>	
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>	
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>	

## BISTRO TABLES

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
111		Bistro Table, black – 30" D	\$ 128.00	\$ 173.00	\$
C-CRU-1		Bistro Table, black top, aluminum base – 30" D	\$ 147.00	\$ 199.00	\$
C-CRU-10		Round Brushed Aluminum Table – 30" D	\$ 128.00	\$ 173.00	\$
C-CRU-3		Chrome Table, white plexi top – 24"x24" sq.	\$ 109.00	\$ 148.00	\$

## PEDESTAL TABLES

104		Round White Ped Table – 30"H	\$ 64.00	\$ 87.00	\$
105		Round White Ped Table – 18"H	\$ 57.00	\$ 77.00	\$
119		Round Ped Table, grey top – 30"H	\$ 64.00	\$ 87.00	\$
120		Round Ped Table, grey top – 18"H	\$ 57.00	\$ 77.00	\$

## COFFEE & END TABLES

C-CT-4		Black Glass Coffee Table – 24"x48"	\$ 113.00	\$ 153.00	\$
C-CT-5		Round Chrome Coffee Table, white top	\$ 113.00	\$ 153.00	\$
C-CT-6		Round Chrome Coffee Table, black top	\$ 113.00	\$ 153.00	\$
C-ET-11		Round Chrome End Table, white top – 24"x18"	\$ 98.00	\$ 133.00	\$
C-ET-12		Round Chrome End Table, black top – 24"x18"	\$ 98.00	\$ 133.00	\$
C-CT-11		Chrome Coffee Table, white plexi – 24"x48"	\$ 113.00	\$ 153.00	\$
C-ET-5		Black Glass End Table – 24"x24"	\$ 98.00	\$ 133.00	\$
C-ET-10		Chrome End Table, square, white plexi – 18"x18"	\$ 98.00	\$ 133.00	\$

## PAYMENT \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque

VISA   
  MC   
  AMEX   
  CHQ

	<b>SUB TOTAL</b>	
	<b>13% HST</b>	
	<b>TOTAL</b>	

CARD NUMBER \_\_\_\_\_ EXPIRY DATE \_\_\_\_\_

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

<b>TERMS &amp; CONDITIONS</b> • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.	• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco will make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.
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## STRONCO LINE

- C-SS-48** Stronco Open Back Sofa, black (3 seater)  
**C-SS-49** Stronco Open Back Sofa, black (2 seater)  
**C-SS-50** Stronco Open Back Single Chair, black



- C-SS-51** Stronco Open Back Sofa, mocha (3 seater)  
**C-SS-52** Stronco Open Back Sofa, mocha (2 seater)  
**C-SS-53** Stronco Open Back Single Chair, mocha



- C-SS-54** Stronco Open Back Sofa, buttercream (3 seater)  
**C-SS-55** Stronco Open Back Sofa, buttercream (2 seater)  
**C-SS-56** Stronco Open Back Single Chair, buttercream



## BARCELONA LINE

- C-SS-24** Barcelona Black Sofa (3 seater)  
**C-SS-25** Barcelona Black Sofa (2 seater)  
**C-SS-26** Barcelona Black Single Chair



- C-SS-28** Barcelona White Sofa (3 seater)  
**C-SS-29** Barcelona White Sofa (2 seater)  
**C-SS-30** Barcelona White Single Chair



- C-SS-32** Barcelona Red Sofa (3 seater)  
**C-SS-33** Barcelona Red Sofa (2 seater)  
**C-SS-34** Barcelona Red Single Chair



- C-SS-27** Barcelona Black Foot Stool  
**C-SS-31** Barcelona White Foot Stool  
**C-SS-35** Barcelona Red Foot Stool



## SQUARE LINE

- C-SS-66** Square, L-shaped Back Single Chair, black  
**C-SS-69** Square, L-shaped Back Single Chair, white



- C-SS-67** Square Back Single Chair, black  
**C-SS-70** Square Back Single Chair, white



- C-SS-68** Square, No Back Ottoman, black  
**C-SS-71** Square, No Back Ottoman, white



## ROUND BACK TUB CHAIR

- C-SS-8** Black Leather Round Back Tub Chair  
**C-SS-74** White Leather Round Back Tub Chair



# Sofas & Chairs Order Form

<b>SHOW</b>	<b>2012 EDIST Conference &amp; Exhibition</b>	<b>DEADLINE DATE</b>	<b>January 3, 2012</b>
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>				<b>BOOTH #</b>	
<b>ADDRESS</b>					
<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL/ ZIP</b>	
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>	
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>	

<b>STRONCO LINE</b>					
ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
C-SS-48		Stronco open back sofa, 3 seater, black	\$ 413.00	\$ 558.00	\$
C-SS-51		Stronco open back sofa, 3 seater, mocha	\$ 413.00	\$ 558.00	\$
C-SS-54		Stronco open back sofa, 3 seater, buttercream	\$ 413.00	\$ 558.00	\$
C-SS-49		Stronco open back love seat, 2 seater, black	\$ 288.00	\$ 389.00	\$
C-SS-52		Stronco open back love seat, 2 seater, mocha	\$ 288.00	\$ 389.00	\$
C-SS-55		Stronco open back love seat, 2 seater, buttercream	\$ 288.00	\$ 389.00	\$
C-SS-50		Stronco open back single chair, black	\$ 205.00	\$ 277.00	\$
C-SS-53		Stronco open back single chair, mocha	\$ 205.00	\$ 277.00	\$
C-SS-56		Stronco open back single chair, buttercream	\$ 205.00	\$ 277.00	\$

<b>BARCELONA LINE</b>					
C-SS-24		Barcelona black sofa, 3 seater	\$ 413.00	\$ 558.00	\$
C-SS-28		Barcelona white sofa, 3 seater	\$ 413.00	\$ 558.00	\$
C-SS-32		Barcelona red sofa, 3 seater	\$ 413.00	\$ 558.00	\$
C-SS-25		Barcelona black sofa, 2 seater	\$ 288.00	\$ 389.00	\$
C-SS-29		Barcelona white sofa, 2 seater	\$ 288.00	\$ 389.00	\$
C-SS-33		Barcelona red sofa, 2 seater	\$ 288.00	\$ 389.00	\$
C-SS-26		Barcelona black single chair	\$ 205.00	\$ 277.00	\$
C-SS-30		Barcelona white single chair	\$ 205.00	\$ 277.00	\$
C-SS-34		Barcelona red single chair	\$ 205.00	\$ 277.00	\$
C-SS-27		Barcelona black foot stool	\$ 138.00	\$ 187.00	\$
C-SS-31		Barcelona white foot stool	\$ 138.00	\$ 187.00	\$
C-SS-35		Barcelona red foot stool	\$ 138.00	\$ 187.00	\$

<b>SQUARE LINE</b>					
C-SS-66		Square, L-shaped back single chair, black	\$ 125.00	\$ 169.00	\$
C-SS-69		Square, L-shaped back single chair, white	\$ 125.00	\$ 169.00	\$
C-SS-67		Square back single chair, black	\$ 113.00	\$ 153.00	\$
C-SS-70		Square back single chair, white	\$ 113.00	\$ 153.00	\$
C-SS-68		Square, no back ottoman, black	\$ 102.00	\$ 138.00	\$
C-SS-71		Square, no back ottoman, white	\$ 102.00	\$ 138.00	\$

<b>ROUND BACK TUB CHAIRS</b>					
C-SS-8		Black leather round back tub Chair	\$ 138.00	\$ 187.00	\$
C-SS-74		White leather round back tub Chair	\$ 138.00	\$ 187.00	\$

<b>PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***</b>						
Note: You must complete a credit card authorization form if you are paying by cheque					<b>SUB TOTAL</b>	
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ					<b>13% HST</b>	
_____ CARD NUMBER					<b>TOTAL</b>	
_____ EXPIRY DATE					HST# R129612164	
I have read and understand the Terms & Conditions of my agreement with Stronco						
CARD HOLDER _____		SIGNATURE _____		DATE _____		
<b>TERMS &amp; CONDITIONS</b> • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site. • All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing.			• Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing. • If no colour is indicated, Stronco will make the selection on your behalf. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.			

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# Plant Rental Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>	<b>BOOTH #</b>			
<b>ADDRESS</b>				
<b>CITY</b>		<b>PROV / STATE</b>		<b>POSTAL / ZIP</b>
<b>CONTACT</b>		<b>TITLE</b>		<b>EMAIL</b>
<b>TEL</b>		<b>EXT</b>		<b>FAX</b>

## FLOOR PLANTS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
AM-25		2' – 5' tall	\$ 55.00	\$ 75.00	\$
AM-68		6' - 8' tall	\$ 75.00	\$ 102.00	\$
AM-910		9' – 10' tall	\$ 112.00	\$ 152.00	\$

## TABLE & HANGING PLANTS

ITEM #	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
		Boston Fern	\$ 33.00	\$ 45.00	\$
		Table Plant – 10"	\$ 33.00	\$ 45.00	\$
		Hanging Plant	\$ 46.00	\$ 63.00	\$
		Mums	\$ 29.00	\$ 40.00	\$

## SPECIAL REQUEST ARRANGEMENT

If you have an arrangement you would like to request, please list your requirements below and an exhibitor services representative will check the availability and price and contact you.


## PAYMENT \*\*\*Pre-show prices are only applicable if payment is received prior to deadline date\*\*\*

Note: You must complete a credit card authorization form if you are paying by cheque

VISA   
  MC   
  AMEX   
  CHQ

CARD NUMBER	EXPIRY DATE	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="text-align: right;"><b>SUB TOTAL</b></td> <td></td> </tr> <tr> <td style="text-align: right;"><b>13% HST</b></td> <td></td> </tr> <tr> <td style="text-align: right;"><b>TOTAL</b></td> <td></td> </tr> </table>	<b>SUB TOTAL</b>		<b>13% HST</b>		<b>TOTAL</b>	
<b>SUB TOTAL</b>								
<b>13% HST</b>								
<b>TOTAL</b>								

I have read and understand the Terms & Conditions of my agreement with Stronco HST# R129612164

CARD HOLDER \_\_\_\_\_ SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

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J21124  
04-27-10+15/35



# Signs & Banners Order Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition		<b>DEADLINE DATE</b>	January 3, 2012	
<b>LOCATION</b>	Hilton Markham Suites		<b>SHOW DATES</b>	January 18 – 19, 2012	
<b>COMPANY</b>				<b>BOOTH #</b>	
<b>ADDRESS</b>					
<b>CITY</b>			<b>PROV / STATE</b>		
<b>CONTACT</b>			<b>TITLE</b>	<b>EMAIL</b>	
<b>TEL</b>			<b>EXT</b>	<b>FAX</b>	

**All prices are based on client supplied artwork (see submission guidelines)**  
**All orders must be pre-paid in full. Orders cannot be processed until payment is received.**

SIGNS									
FOAMCORE (suitable for one time use)					PVC (suitable for multiple use)				
QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
	8" x 44"	\$ 44.00	\$ 60.00	\$		8" x 44"	\$ 56.00	\$ 76.00	\$
	14" x 22"	\$ 49.00	\$ 67.00	\$		14" x 22"	\$ 60.00	\$ 81.00	\$
	22" x 28"	\$ 67.00	\$ 91.00	\$		22" x 28"	\$ 83.00	\$ 113.00	\$
	24" x 32"	\$ 79.00	\$ 107.00	\$		24" x 32"	\$ 98.00	\$ 133.00	\$
	36" x 48"	\$ 127.00	\$ 172.00	\$		36" x 48"	\$ 159.00	\$ 215.00	\$

BANNERS									
QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL	QTY	DESCRIPTION	PRE-SHOW	AFTER DEADLINE	TOTAL
	24"x48"	\$ 138.00	\$ 187.00	\$		36"x96"	\$ 414.00	\$ 559.00	\$
	24"x72"	\$ 207.00	\$ 280.00	\$		36"x120"	\$ 518.00	\$ 700.00	\$
	24"x96"	\$ 276.00	\$ 373.00	\$		48"x96"	\$ 552.00	\$ 746.00	\$
	36"x72"	\$ 311.00	\$ 420.00	\$		48"x120"	\$ 690.00	\$ 932.00	\$

OTHER SERVICES					
System Time	\$	144.00 / Hr	x	_____ Hrs	= \$ _____
Creative Services – quoted upon request					Total

LIST REQUIREMENTS HERE:

PAYMENT ***Pre-show prices are only applicable if payment is received prior to deadline date***		
Note: You must complete a credit card authorization form if you are paying by cheque		<b>SUB TOTAL</b>
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ		<b>13% HST</b>
_____ CARD NUMBER		<b>TOTAL</b>
_____ EXPIRY DATE		
I have read and understand the Terms & Conditions of my agreement with Stronco		HST# R129612164
_____ CARD HOLDER	_____ SIGNATURE	_____ DATE
<b>TERMS &amp; CONDITIONS</b> • Onsite sign orders are subject to delivery and additional price surcharges. • Artwork must be supplied by the client, as per the submission guidelines. All other formats are subject to additional system time charges by the hour. • All orders must be pre-paid in full prior to delivery. • To receive pre-show pricing, confirmed order, artwork and payment must be received prior to deadline date.		• All orders received after the deadline date will be processed at the stated "After Deadline Date" price and no guarantees can be given on production times. • No refunds will be given on signage or graphics once produced. • No cheques will be accepted on-site. • All claims/discrepancies must be settled prior to show closing. • Stronco will not be responsible for any materials or products left in exhibits, counters, storage units or showcases.

J21124  
04-27-10+15/35



# Official Show Carrier Information Sheet

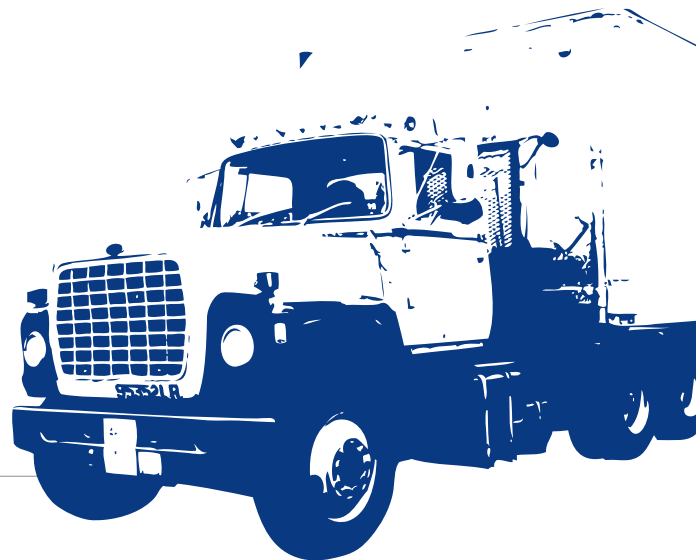
Stronco Logistics Services has been appointed as the Official Transportation Provider and Customs Broker for this event.

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Stronco Logistics is committed to fulfilling all your trade show logistics needs and gives you reliable service and great rates on air and ground shipping.

Our Customs and Logistics solutions include:

- All modes of transportation including land, air and sea
- Local cartage service, tailgate, driver assist
- Real time freight tracking and tracing
- Canada, U.S. and International Customs Clearances
- Temporary imports, on-site clearances, ATA carnets
- On-site representation and around the clock contact information



For more information contact:

---

Stronco Logistics Services  
Tel: 800-665-2621  
Fax: 905-270-6771  
logistics@stronco.com

# Transportation Services Order Form

PICKUP ADDRESS		
COMPANY NAME _____		
IRS # _____		
ADDRESS _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____	FAX _____	

DELIVERY ADDRESS		
COMPANY NAME _____		
SHOW NAME _____	2012 EDIST Conference	BOOTH # _____
FACILITY _____		
Hilton Markham Suites		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
ON SITE CONTACT _____		
CELL PHONE # _____		

BILL TO		
COMPANY NAME _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____	FAX _____	

RETURN FREIGHT		
COMPANY NAME _____		
ADDRESS _____		
ADDRESS _____		
CITY _____	STATE PROV _____	ZIP/ POSTAL _____
CONTACT _____		
PHONE # _____		

TERMS OF PAYMENT AND SECURITY DEPOSIT – MUST BE COMPLETED	
<input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CORPORATE CARD <input type="checkbox"/> PERSONAL CARD	
_____ CARD NUMBER	_____ EXPIRY DATE
Card Holder _____	Date _____
Signature _____	
I hereby authorize the use of this credit card for payment of services related to this order form. I understand that declined credit cards are subject to a 30% surcharge.	

SHIPMENT INFORMATION			
Pick Up Date _____	Time _____	Delivery Date _____	Time _____
TYPE	PIECES	DIMENSIONS (Inches)	WEIGHT (LBS)
Cartons / Boxes	_____	L _____ W _____ H _____	_____
Crates / Fiber Case	_____	L _____ W _____ H _____	_____
Skid / Pallet	_____	L _____ W _____ H _____	_____
Carpet / Other	_____	L _____ W _____ H _____	_____
<b>Total Pieces</b> _____		<b>Total LBS</b> _____	
Requested Service Level	<input type="checkbox"/> AIR	<input type="checkbox"/> 2 <sup>ND</sup> DAY	<input type="checkbox"/> TRUCK
Additional Services Required	<input type="checkbox"/> LIFT GATE	<input type="checkbox"/> INSIDE PICKUP / DELIVERY	

CARGO INSURANCE / DECLARED VALUE	
The declared value of carriage of this shipment is agreed to and understood to be \$0.50 per pound multiplied by the number of pounds for that part of the shipment lost or damaged but not less than \$50.00 per shipment UNLESS a value is declared below and applicable charges paid. Subject to the terms and conditions of the liability of the Forwarder for loss/damage stated below. Cargo insurance will not apply or cover any electronic goods. (Additional fees for Cargo Insurance will apply)	
Do you require additional Insurance?	<input type="checkbox"/> YES <input type="checkbox"/> NO <b>Declared Value</b> \$ _____

TERMS & CONDITIONS		
This order is placed with the specific understanding that we hereby release Stronco and or agents from all liability for loss, damage and or theft to our merchandise and property, no matter how caused, and we have insured all such properties being handled. 1) Stronco shall not be responsible for damage to uncrated materials, improperly packaged or concealed damage. 2) Stronco will not be responsible for any loss/damage/delay due to fire, acts of god, strikes, lockouts of any kind beyond its control. 3) Stronco liability is outlined in the above Cargo Insurance/Declared Value section. Please ensure you are self insured or you must declare a value for carriage and pay the charges applicable for the service. 4) Stronco shall not be liable to any extent whatsoever for the actual, potential or assumed losses or profits or revenues, or for any collateral costs which may result from any loss or damaged to an exhibitors materials which make it impossible or impractical to exhibit same. 5) Each exhibitor is responsible to declare all hazardous materials and abide by all Federal, Provincial, State and local laws.		
<b>I have read and agreed to the Terms and Conditions of this contract with Stronco.</b>		
Print Name _____	Signature/Authorization _____	Date _____

J21124  
Rev 10-12-10

1510-B Caterpillar Road, Mississauga, ON L4X 2W9  
 T: 905.270.6767 • F: 905.270.6771 • E: exhibitorservices@stronco.com  
 www.stronco.com



# Booth Cleaning Form

<b>SHOW</b>	2012 EDIST Conference & Exhibition	<b>DEADLINE DATE</b>	January 3, 2012
<b>LOCATION</b>	Hilton Markham Suites	<b>SHOW DATES</b>	January 18 – 19, 2012

<b>COMPANY</b>	<b>BOOTH #</b>		
<b>ADDRESS</b>			
<b>CITY</b>	<b>PROV / STATE</b>	<b>POSTAL/ ZIP</b>	
<b>CONTACT</b>	<b>TITLE</b>	<b>EMAIL</b>	
<b>TEL</b>	<b>EXT</b>	<b>FAX</b>	

**RATES - Includes vacuuming and emptying wastebaskets**

BOOTH SIZE	BOOTH SIZE (sq ft) (Booth Width X Booth Depth)	# OF DAYS	PRE-SHOW	AFTER DEADLINE	TOTAL
Under - 1000 sq ft. <b>(Minimum \$40)</b>	_____ x _____	_____ days	\$ 0.20	\$ 0.27	\$ _____
1001 - 2500 sq ft.	_____ x _____	_____ days	\$ 0.18	\$ 0.24	\$ _____
2501 - 5000 sq ft.	_____ x _____	_____ days	\$ 0.12	\$ 0.16	\$ _____
5001 sq ft. and over	_____ x _____	_____ days	\$ 0.11	\$ 0.15	\$ _____
Steam Cleaning <b>(Minimum \$55)</b>	_____ x _____	_____ days	\$ 0.22	\$ 0.30	\$ _____
Additional Charges					\$ _____
On-Site Order Charge (Add 35%)					\$ _____

**Note:** The above rates are based on gross booth area.

Additional charges are applicable for carpet in need of special attention due to food sampling demonstrations, hair, wood, metal shavings, grease or oil.

Additional exhibit cleaning is available at \$40.00 per hour.

**Please list instructions / Special requirements:**

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**ALL ORDERS MUST BE PREPAID IN FULL – ON SITE ORDERS ADD 35%**

<b>PAYMENT</b> ***Pre-show prices are only applicable if payment is received prior to deadline date***							
Note: You must complete a credit card authorization form if you are paying by cheque <input type="checkbox"/> VISA <input type="checkbox"/> MC <input type="checkbox"/> AMEX <input type="checkbox"/> CHQ	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="text-align: right;"><b>SUB TOTAL</b></td><td></td></tr> <tr><td style="text-align: right;"><b>13% HST</b></td><td></td></tr> <tr><td style="text-align: right;"><b>TOTAL</b></td><td></td></tr> </table>	<b>SUB TOTAL</b>		<b>13% HST</b>		<b>TOTAL</b>	
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<b>13% HST</b>							
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<table style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%; border-bottom: 1px solid black;">CARD NUMBER</td> <td style="width: 50%; border-bottom: 1px solid black;">EXPIRY DATE</td> </tr> </table>	CARD NUMBER	EXPIRY DATE	HST# R129612164  I have read and understand the Terms & Conditions of my agreement with Stronco CARD HOLDER _____ SIGNATURE _____ DATE _____				
CARD NUMBER	EXPIRY DATE						
<b>TERMS &amp; CONDITIONS</b> • No refunds or exchanges on carpet once they are delivered. • If no colour is indicated, Stronco will make the selection on your behalf. • Carpet colour is subject to availability. • All orders must be paid in full 7 days prior to show set-up. • All prices are for the duration of the show, unless otherwise stated. • No cheques will be accepted on-site.	• All orders received after the deadline date will be processed at the stated "After Deadline Date" price and are subject to availability. Pre-show prices are only applicable if payment is received prior to deadline date. • If no Deadline Date is specified, orders must be received 14 days before show set-up to receive Pre-Show Pricing. • Refunds will not be given on orders cancelled on-site. • A 70% refund will be allowed on all written cancellations received 7 days prior to set-up, excluding display rentals and signage. • All claims/discrepancies must be settled prior to show closing.						

